



An alternative career in finance

Junior Legal Counsel

Following strong organic growth we are on the lookout for bright individuals to join our team; individuals who are smart, motivated and want to deliver excellence in fund and corporate services.

Since our inception in 2001 we have placed a strong emphasis on the personal and professional development of our employees, providing an opportunity for individuals to truly progress and shine. This investment on the people behind our services has paid off and we are proud to have maintained an industry-leading employee retention rate since we began.

To find out more or apply, visit aztecgroupp.co.uk/careers, email careers@aztecgroupp.co.uk or call us on +44 (0) 1534 837562.

The Bright Alternative

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Aztec Group is an
ACCA Platinum Employer



AZTEC
GROUP

Job Description

Junior Legal Counsel

Reports to Legal Counsel

The purpose of this position is to support Aztec's in-house Legal Team in the provision of internal legal advice across a spectrum of regulatory and corporate matters in each of the jurisdictions in which operations are performed, with a primary focus on the UK and the Channel Islands.

Key responsibilities:

- + Provide legal input into all aspects of the affairs of the Aztec Group across the six jurisdictions with an emphasis on the UK and the Channel Islands
- + Assist in the provision of legal advice in respect of the affairs of the Aztec Group in Luxembourg, Sweden and the Netherlands
- + Assist the Legal Team in advising the Client Facing Teams, the Compliance Team, the HR Team and the Finance Team in relation to the application of legal and regulatory obligations in each jurisdiction and providing additional assistance as required
- + Support the Legal Team to deliver one of its primary responsibilities – the maintenance and development of the Group's regulatory policies and procedures
- + Support the Legal Team in monitoring legal and regulatory developments, updating senior management and other staff on any relevant changes (through written updates and training) and shaping internal policies and procedures to respond to those changes

Skills, knowledge, expertise:

- + The post holder will ideally be a person with 0-2 years practical legal experience and will hold a relevant professional qualification
- + The post will require, (taking into account PQE level) sound technical knowledge of corporate and commercial legal matters, have experience in preparing and negotiating various contracts, as well as an adaptable nature to address questions of a regulatory, HR, IP/IT and general commercial nature in multiple jurisdictions
- + An ability to provide commercial, risk sensitive legal solutions is essential
- + Good interpersonal skills are required to develop close working relationships with colleagues, clients and business contacts across jurisdictions
- + A willingness to travel is also relevant

We will provide the training, both in house for relevant technical knowledge and also professional qualifications to enhance your professional development. You will need to be quick to learn new systems and great with people, as close working relationships between our colleagues and clients is at the heart of what we do.

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