



An alternative career in finance

Senior Depository Accountant

Following strong organic growth, we are on the lookout for bright individuals to join our team; individuals who are motivated and want to deliver excellence in fund and corporate services.

Since our inception in 2001 we have placed a strong emphasis on the personal and professional development of our employees, providing an opportunity for individuals to truly progress and shine. This investment on the people behind our services has paid off and we are proud to have maintained an industry-leading employee retention rate for over ten years.

To find out more or apply, visit aztecgroupp.co.uk/careers, email careers@aztecgroupp.co.uk or call us on +44 (0) 1534 837562.

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Job Description

Senior Depository Accountant

Reports to Depository Manager

The purpose of this position is to support the delivery of depository services to a varied portfolio of Aztec Group clients, under the direction of a Depository Manager.

Key responsibilities:

- + Apply a detailed understanding of our clients' funds to their activity and making qualitative assessments that they are being run in accordance with their stated remit and applicable legislation
- + Support the review and gathering of sufficient, appropriate information from our clients that supports fund investment activity
- + Support the completion of some of the more complex cash monitoring activity we are obliged to deliver across a portfolio of depository clients
- + Work with the Depository Manager and a small team of accountants to ensure that high levels of client service are maintained, while our information-gathering remains efficient and effective
- + Maintain and develop effective relationships with our clients and other Aztec teams
- + Supervise and assist in the training, development and performance management of more junior staff
- + Develop a strong understanding of the legislation that underpins depository services, to act as a higher authority on the effective and efficient delivery of the role to our clients
- + Support the manager in the preparation of periodic reporting of our activity to clients and other internal stakeholders

Skills, knowledge, expertise:

- + Ideally you will have 3-5 years' fund accountancy or audit experience, supported by a relevant professional qualification (ACCA, ACA or equivalent)
- + Experience of working with a portfolio of clients or a significant part of a major client relationship is essential
- + Experience of working effectively in a small team with both more senior and more junior staff is essential
- + Experience of day to day supervision of at least one employee, coupled with a desire to develop responsibilities in more formal people management

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Skills, knowledge, expertise (continued):

- + A willingness to read and interpret domestic and EU regulations and legislation and other legal documentation is essential
- + An eye for detail and good degree of initiative with an ability to provide commercial, risk sensitive solutions for the delivery of depository services
- + Sound technical knowledge (to be supported through the Aztec Academy and bespoke on the job training)
- + Computer literacy, word processing and spread sheet skills are essential

We will provide the training, both in-house for relevant technical knowledge and also professional qualifications, to enhance your professional development. You will need to be quick to learn new systems and great with people, as close working relationships between our colleagues and clients is at the heart of what we do.

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