An alternative career in finance

Trainee Depositary Accountant

Following strong organic growth we are on the lookout for bright individuals to join our team; individuals who are motivated and want to deliver excellence in fund and corporate services.

Since our inception in 2001 we have placed a strong emphasis on the personal and professional development of our employees, providing an opportunity for individuals to truly progress and shine. This investment on the people behind our services has paid off and we are proud to have maintained an industry-leading employee retention rate for over ten years.

To find out more or apply, visit aztecgroup.co.uk/careers, email careers@aztecgroup.co.uk or call us on +44 (0) 1534 837562.

The Bright Alternative

aztecgroup.co.uk | .eu | .se

Aztec Group is an ACCA Platinum Employer

AZTEC GROUP

Aztec Group is a regulated financial services group

Job Description

Trainee Depositary Accountant

Reports to Senior Depositary Accountant / Depositary Manager

The purpose of this position is to contribute to the delivery of the routine day-to-day functions of our portfolio of Swedish clients, under the direction of a Senior Depositary Accountant and a Depositary Manager.

Key responsibilities:

+ Deliver the daily cash monitoring and reconciliation obligations for a small but growing portfolio of depositary clients, including working with a small team and the client to source relevant documentation supporting any cash flow activity observed
+ With the support of your small team, collating documentation from internal and external sources that supports our clients' fund investment activity both as it occurs and for periodic reconfirmations
+ Maintain accurate fund accounting records on eFront and fund documentation records on SharePoint
+ Work with the senior depositary accountant or depositary manager and your small team of accountants, to ensure that high levels of client service are maintained while our information-gathering remains efficient and effective
+ Assist with the maintenance and monitoring of routine depositary information requests and queries

Skills, knowledge, expertise:

+ The candidate will be expected to study towards a relevant professional qualification (preferably ACCA or ACA)
+ Experience of working effectively in a small team is desirable
+ Computer literacy skills are essential
+ A willingness to read and interpret domestic and EU regulations and legislation is desirable
+ A willingness to travel to Stockholm occasionally and fluency (or intermediate level) in a Scandinavian language are desirable
+ Sound technical financial services knowledge (to be supported through the Aztec Academy)
+ An eye for detail and good degree of initiative with an ability to provide commercial, risk sensitive solutions for clients

We will provide the training, both in-house for relevant technical knowledge and also professional qualifications to enhance your professional development. You will need to be quick to learn new systems and great with people, as close working relationships between our colleagues and clients is at the heart of what we do.