



An alternative career in finance

Financial Reporting Manager 2 - Real Assets

Following strong organic growth we are on the lookout for bright individuals to join our team; individuals who are motivated and want to deliver excellence in fund and corporate services.

Since our inception in 2001 we have placed a strong emphasis on the personal and professional development of our employees, providing an opportunity for individuals to truly progress and shine. This investment on the people behind our services has paid off and we are proud to have maintained an industry-leading employee retention rate for over ten years.

To find out more or apply, visit aztecgroupp.co.uk/careers, email careers@aztecgroupp.co.uk or call us on +44 (0) 1534 834456.

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Job Description

Financial Reporting Manager 2 - Real Assets

Reports to Associate Director / Director

The purpose of this position is to manage the accounting and related services for a varied portfolio of fund structures.

You will become a key part of an exciting team that provides high quality services to private debt funds. Private debt is a rapidly growing asset class within the alternative assets fund industry and offers the opportunity to work on an interesting mix of deal structures which combine various types of direct lending with elements of equity and real estate. The services include completion of investment acquisitions and disposals, investor transactions, assisting in the arrangement of leverage and financing, coordination of board meetings, investor reporting and communications, financial reporting and client relationship management. The clients are high profile and are actively fund raising and investing - providing a great opportunity to increase exposure to see all elements of a fund lifecycle, be involved in complex transactions and also to progress within the business.

Key responsibilities:

- + Act as the lead accountant for various fund structures within a team
- + Review the bookkeeping for a range of funds, management companies and associated fund structures
- + Review all aspects of accounting matters for a limited portfolio of fund structures incorporating investor reports, statutory financial statements and ad-hoc investor queries
- + Attend client board meetings and present quarterly financial information
- + Manage and review the completion of audit queries
- + Act as a higher authority on day-to-day accounting queries and act as 4-eyes signatory on accounting matters, ensuring that company policy and professional and regulatory guidelines are adhered to and that a professional quality service is provided to clients and outside contacts
- + Review the preparation and reconciliation of periodic direct and indirect tax returns, and liaise with foreign tax advisors
- + Supervise and assist in the training and development of staff
- + Arrange and manage the appraisal process for members of staff

Skills, knowledge, expertise:

- + 4–6 years post qualification experience supported by a relevant professional qualification (ACCA or ACA)
- + People management experience

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Skills, knowledge, expertise (continued):

- + Evidence of accounting responsibility for a client relationship or a significant part of a major client relationship
- + Computer literacy, word processing and spread sheet skills are essential
- + Excellent interpersonal skills are required to develop close working relationships with colleagues, clients and business contacts
- + Sound technical financial services knowledge (to be supported through the Aztec Academy)

We will provide the training, both in house for relevant technical knowledge and also professional qualifications to enhance your professional development. You will need to be quick to learn new systems and great with people, as close working relationships between our colleagues and clients is at the heart of what we do.

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