An alternative career in finance

Senior Fund Accountant – Real Assets

Following strong organic growth we are on the lookout for bright individuals to join our team; individuals who are smart, motivated and want to deliver excellence in fund and corporate services.

Since our inception in 2001 we have placed a strong emphasis on the personal and professional development of our employees, providing an opportunity for individuals to truly progress and shine. This investment in the people behind our services has paid off and we are proud to have maintained an industry-leading employee retention rate for over ten years.

To find out more or apply, visit aztecgroup.eu/careers, email careers@aztecgroup.eu or call us on +352 246 160 6140.

The Bright Alternative

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Aztec Group is an ACCA Platinum Employer

AZTEC GROUP

Aztec Group is authorised to carry on financial services in the jurisdictions in which it operates.

Job Description

Senior Fund Accountant – Real Assets

Reports to Financial Reporting Manager

The purpose of this position is to carry out routine day-to-day accounting of fund structures under the direction of a Financial Reporting Manager.

Key responsibilities:

+ Bookkeep a complex range of funds, management companies and associated fund structures and liaise with clients and intermediaries as necessary
+ Complete all aspects of accounting matters for a portfolio of fund structures, including the preparation, reconciliation and proofing of investor reports, statutory financial statements, and ad-hoc investor queries
+ Deal with the completion of routine audit queries
+ Prepare periodic bank reconciliations and provide supporting documentation evidencing transactions
+ Maintain accurate records on eFront and Microsoft Excel working paper schedules for all aspects of accounting
+ Deal with the preparation and reconciliation of periodic direct and indirect tax returns
+ Act as a mentor to junior staff under the supervision of senior staff

Skills, knowledge, expertise:

+ The candidate will be expected to be studying towards a relevant professional qualification (preferably having commenced ACCA Professional level or ACA Advanced level)
+ Sound technical financial services knowledge (to be supported through the Aztec Academy)
+ Computer literacy skills are essential

We will provide the training, both in house for relevant technical knowledge and also professional qualifications to enhance your professional development. You will need to be quick to learn new systems and great with people, as close working relationships between our colleagues and clients is at the heart of what we do.

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